

INSPECT Error Correction

Pharmacy locations must correct ALL outstanding errors from file submissions to remain compliant with the Indiana Board of Pharmacy. To correct errors, login to your WebCenter account and open the Upload Center tab. Choose "View Uploaded Files". You can see all the location's file uploads here, including errors. If you click on the number of errors for any file it will show you a copy of the error report which you can use to determine which records need correcting.

There are 4 types of errors which must always be corrected:

1. Missing Information: (ex: Missing Date of birth, Missing Ext. Zip code)
2. Invalid Information: (ex: Invalid date of birth, Invalid Prescriber ID number)
3. "All #" of rows in this file have errors and this file has been rejected."
4. Record Length Wrong

Missing / Invalid data error

To correct missing or invalid information, place the missing data into your pharmacy software first. Then re-export your .dat submission file from the pharmacy software once the error is corrected. Upload your new .dat file with the corrected information into the WebCenter. ****Note:** An invalid Prescriber ID error must be corrected through the INSPECT office. Please email inspect@pla.in.gov if you receive this error.

All # rows in this file have errors and this file has been rejected"

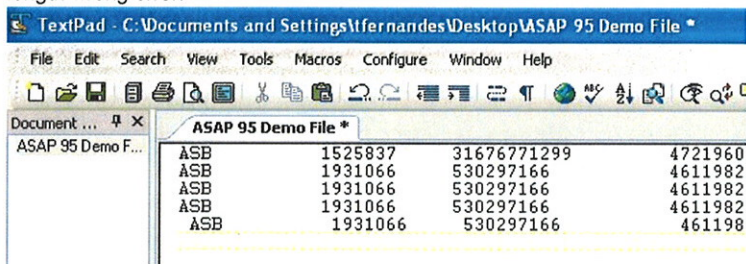
Your Programmer must integrate delimiters in order for the records to upload properly into the PMP system. Delimiters allow our system to read and know where each record ends. Without delimiters the PMP system will read the entire file as one continuous record.

Record Length Wrong

To correct a record length wrong error, you must download Textpad, a free and safe download available at www.textpad.com, it is very similar to Notepad except that Textpad will tell you the position of your cursor. (This is useful to ensure the data is in the proper corresponding fields.) A Record Length Wrong error is usually the result of one of the two following situations. Review your .dat file in Textpad to determine which solution is needed to fix your error. Once you have Textpad, right click on your .dat file and choose Textpad to open it.

Situation 1:

See that the last record is pushed forward one space compared to the rest of the lines. (See first screenshot.) Place your cursor in front of the ASB and press the Backspace key once, this should line up the records. Be sure to re-save the .dat file once you have made this change. Then upload that saved file with your next batch and that should correct the record length wrong error.



Situation 2:

If your error report shows an immediately following the 1 or 0 after a patient's zip code, it must be removed from the .dat file. Open the .dat file in Textpad and scroll down to the end of the file to locate the . (See second screenshot) It always occurs right after the last record in the file. Place your cursor right behind the square and delete it. Resave the .dat file, and then re-upload the .dat file to the WebCenter.

